



**Websites &
Mailing List
Privacy Policy
Version 1, 2014**

Websites & Mailing List Privacy Policy

This site is owned and operated by Association of Child Life Therapists Australia (ACLTA). Your privacy on the Internet is of the utmost importance to us.

Because we gather certain types of information about our visitors, we feel you should fully understand our policy and the terms and conditions surrounding the capture and use of that information. This privacy statement discloses what information we gather and how we use it.

Overview

ACLTA gathers two types of information about visitors:

- **Information that visitors provide through optional, voluntary submissions.** These are voluntary submissions to receive our electronic newsletters, membership, and from participation in polls and surveys.
- **Information ACLTA may gather through aggregated tracking information derived mainly by tallying page views throughout our sites:** this information allows us to better tailor our content to readers' needs. ACLTA does not divulge any information about an individual visitor to third parties for marketing purposes.

What Information is Gathered?

Optional Voluntary Information

We offer the following free services, which require some type of voluntary submission of personal information by visitors:

* **Electronic newsletters**

We offer a free electronic newsletter to visitors. ACLTA gathers the email addresses and optional contact details of visitors who voluntarily subscribe. Visitors may remove themselves from this mailing list by following the link provided in every newsletter.

* **Contact Forms**

We provide forms throughout this website for purposes such as contacting ACLTA, membership, accreditation, event attendance and other purposes. All information that is voluntarily submitted in these forms will be recorded and used for the stated purpose of that form (such as responding to a request for information, etc.). These transactions are recorded by ACLTA for record keeping purposes.

* **Usage Tracking**

ACLTA may decide to track visitor traffic patterns throughout all of our sites. However, we do not correlate this information with data about individual visitors. ACLTA does break down overall

usage statistics according to a visitor's domain name, browser type, and MIME type by reading this information from the browser string (information contained in every visitor's browser).

* **Cookies**

We may place a text file called a "cookie" in the browser files of your computer. The cookie itself does not contain Personal Information although it will enable us to relate your use of this site to information that you have specifically and knowingly provided. But the only personal information a cookie can contain is information you supply yourself. A cookie can't read data off your hard disk or read cookie files created by other sites. You can refuse cookies by turning them off in your browser. If you've set your browser to warn you before accepting cookies, you will receive the warning message with each cookie. You do not need to have cookies turned on to use this site.

Security

ACLTA takes all reasonable efforts to protect the security of information obtained through our network of websites. Your personal information will never be disclosed to a third party for marketing purposes. Please note that posing as a fraudulent identity or supplying information on behalf of others without their prior consent is in breach of the terms of use of this website.

Opt-In / Opt-Out Policy

Our mailing list is a strict *opt-in service*, meaning, you must specifically request to be included on the list. You will not be added to the mailing list without your consent. Visitors can subscribe to the mailing list manually, or by opting in via one of our website contact forms (see above).

Links to opt-out of the mailing list are included at the bottom of every email broadcast that we send.

Your Consent

By using this site, you consent to the collection and use of this information by ACLTA. If we decide to change our privacy policy, we will post those changes on this page so that you are always aware of what information we collect, how we use it, and under what circumstances we disclose it.